

**A REQUEST FOR PROPOSAL
FOR
PERSONAL SERVICES CONTRACT**

Department of Highways
Professional Services Procurement Bulletin 2011-12
Jefferson/US 31/Clark Memorial Bridge

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Jefferson

Route – US 31

Project Description – Rehabilitation plans for the reconstruction of the Clark Memorial Bridge-Indiana approach.

II. PROJECT INFORMATION

Project Manager – Joshua Rogers, PE

User Division – Division of Maintenance

Approximate Fee – Structural Design – Estimated \$100,000 – Lump Sum

Project Funding – State Funds

III. PURPOSE AND NEED

To ensure the continued structural safety of Bridge structures for use by the motoring public by providing design services for rehabilitation plans of the Clark Memorial Bridge Northern Approach.

IV. DBE REQUIREMENT

None

V. SCOPE OF WORK

The selected consultant will be required to provide engineering services and develop retrofit/rehabilitation plans for the reconstruction of the Indiana Approach sidewalks. This includes the upstream and downstream sidewalks, structural steel repairs and other miscellaneous items. These repairs will be similar in nature to the repairs performed on the Kentucky approach in 2010.

VI. SPECIAL INSTRUCTIONS

The Kentucky approach repairs were performed in 2010 and are complete. It is expected that the consultant will utilize the same repair scheme and design for the Indiana approach. Existing design files will be made available to the selected consultant to utilize design details from the 2010 rehabilitation of the Kentucky approach. Site visits may be required by the selected consultant to verify and quantify existing conditions.

Instructions for Response to Announcement can be found at:

http://transportation.ky.gov/properform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf

VII. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

STRUCTURE DESIGN

- Spans under 500'

VIII. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • July 13, 2011 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • July 18, 2011

SECOND SELECTION COMMITTEE • August 1, 2011

CONTRACT SCOPING CONFERENCE • August 15, 2011

NOTICE TO PROCEED • October 1, 2011

IX. PROJECT SCHEDULE

Individual project schedules will be by letter agreement on a project by project basis.

Draft Plans	December 30, 2011
Final Plans & Quantities	February 1, 2012

X. EVALUATION FACTORS

1. In-house capability to perform the required services. (20 points)
2. Performance on past or similar projects. (20 points)
3. Special or unique experience. (15 points)
4. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XI. SELECTION COMMITTEE MEMBERS

1. Josh Rogers, PE, User Division
2. Royce Meredith, PE, User Division
3. Marvin Wolfe, PE, Secretary's Pool
4. Steve Farmer, PE, Secretary's Pool
5. Howard Cruse, PE, Governor's Pool